

## **Report of the Meeting of the Armstrong Hall Charitable Trust**

Held on 22<sup>nd</sup> March 2016

In the Council Chamber at the Town Hall

---

**Present:** Guy Rawlinson  
Helen Harrison  
Clare Fardell  
Alan Carman  
Benj Emmerson  
Gail Whitehead  
Shirley Holloway  
Pam Shipp  
Clive Parkinson  
Maggie Tyrrell  
Martin Trueman  
Angela Symonds  
Matthew Stringer

Judith Payne (Clerk to the Trust)

Sandra Richardson (Deputy Clerk to the Trust)

---

### **1. Apologies for Absence:**

The following apologies had been received:-

Bob Griffin (Out of Thornbury)  
Lesley Tuck (Out of Thornbury)  
Vincent Costello (Other Meeting)

### **2. Consider and Approve the Minutes of the Trust Meeting held on 9<sup>th</sup> February 2016**

18/16. The minutes of the Armstrong Hall Charitable Trust meeting held on 9<sup>th</sup> February 2016 were considered and signed as a correct record by the Chairman.

### **3. Matters Arising**

There were no matters arising.

### **Report of the Hall Management Committee Meeting held on 11<sup>th</sup> February 2016**

19/16. The report of the Armstrong Hall Management Committee meeting held on 11<sup>th</sup> February 2016 was received and noted.

### **4. Redevelopment Project Phase 1**

#### **(i) Fundraising Update**

20/16. The Clerk informed members that since last meeting a further £1,199.37 had been raised from the Jazz with Jessica evening. This brings the total to £60,598 (not including the £5,000 earmarked by TMTG).

(ii) Joint Armstrong Hall Project Group – Update

21/16. Shirley Holloway reported that having decided to scale back the first phase of the development to a single storey building incorporating four new dressing rooms, she will be asking the Management Committee to consider meeting the immediate costs of the architect fees, survey fees and another part payment to the consultant.

22/16. Clive Parkinson commented that the long term plans for the Complex should be the responsibility of the Trust and with that in mind, he proposed that any fees, such as a proportion of the architect's fees, which are associated with the long term plan should be considered by the Finance and Policy Committee for payment. This was seconded by Benj Emmerson and unanimously agreed.