

**Report of the Meeting of the Armstrong Hall Charitable Trust**  
held on 24<sup>th</sup> March 2015  
In the Council Chamber at the Town Hall

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**Present:** Maggie Tyrrell  
Neil Halsall  
Pam Shipp  
Benj Emmerson  
Graham Lanfear  
Helen Harrison  
Gill Brooks  
Clive Parkinson  
Matthew Stringer  
Chris Clifford

Judith Payne (Clerk to the Trust)  
Sandra Richardson (Deputy Clerk to the Trust)

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**1. Apologies for Absence**

**Absent**

Vincent Costello

The following apologies had been received:-

Guy Rawlinson (Family Bereavement)  
Bob Griffin (Out of Thornbury)  
Phyllida Parsloe (Indisposed)  
Emma Bone (Other Commitment)  
Gareth Davies (Other Commitment)

9/15. In the absence of the Chairman and Vice Chairman of the Trust, Benj Emmerson proposed that Maggie Tyrrell chair the meeting, this was seconded by Clive Parkinson and unanimously agreed.

**2. Consider and Approve the Minutes of the Meeting held on 10<sup>th</sup> February 2015**

10/15. The minutes of the Armstrong Hall Charitable Trust meeting held on 10<sup>th</sup> February 2015 were proposed as a correct record by Neil Halsall, seconded by Pam Shipp and signed by the Chairman.

**3. Matters Arising**

None.

**4. Report of the Hall Management Committee Meeting held on 12<sup>th</sup> February 2015**

11/15. The report of the Armstrong Hall Management Committee meeting held on 12<sup>th</sup> February 2015 had been circulated with the agenda and was noted.

## **5. Redevelopment Project Phase 1 – Fundraising Update**

12/15. The Clerk reported that a grant has recently been received from the Quartet Fund for £2,000 and the last two fundraising events, ‘Mamma Mia Sing Along’ film night and ‘Putting on the Style’ by Three Mens Company made £601 and £767 respectively.

13/15. It was reported that our architect, John Page has agreed to produce a display of the proposed re-development project to be erected in the foyer of the Complex and this should be in position shortly after Easter. The Clerk will then ask for a feature on the project to be placed in The Gazette.

## **6. Long Term Vision Working Group**

14/15. Clive Parkinson gave a report on the meeting of the Long Term Vision Working Group held on 23<sup>rd</sup> February 2015. Chris Roberts had advised against separating the fundraising for phase one of the project, from the longer term development. It had been agreed to hold a workshop on 9<sup>th</sup> April at the Town Hall covering the following areas:-

- Agree a fundraising strategy.
- Agree the basis of a case for support.
- Agree a communications and public relations strategy.
- Vision for the future.
- Build up a fundraising champions team.

Clive Parkinson added that the group are very keen to involve people from outside who may have expertise in fundraising.