

Minutes of the Meeting of the Armstrong Hall Charitable Trust

Held on 15th November 2016

In the Council Chamber at the Town Hall

At 7.00 pm

Present: Helen Harrison (Chairman)
Lesley Tuck
Guy Rawlinson
Clive Parkinson
Maggie Tyrrell
Matthew Stringer

Clare Nelmes (Clerk to the Trust)
Mary Sealey (Administrator)

1. Apologies for Absence:

Gail Whitehead (Out of Thornbury)
Martin Trueman (Family Commitment)

Absent:

Benj Emmerson
Bob Griffin
Clare Fardell
Pam Shipp
Vincent Costello
Shirley Holloway
Angela Symonds

2. To Approve the Minutes of the Trust Meeting held on 4 October 2016

56/16. The minutes of the Armstrong Hall Charitable Trust meeting held on 4th October 2016 were proposed as a correct record by Clive Parkinson, seconded by Matthew Stringer and signed by the Chairman.

3. Matters Arising

(a) Building Condition and Maintenance Issues

57/16. Clive Parkinson asked if it had been possible to obtain quotations and advice regarding the floor lifting in the Armstrong Hall. The Clerk informed members that she has obtained two quotations to refurbish the floor, which detailed two different methods of dealing with the issue and the quotations were between £4,000 and £6,000.

58/16. The fascia boards at the side and rear of the Armstrong Hall will be replaced on 11th/12th January 2017.

(b) Hall Supervisor Vacancy

59/16. The Clerk informed members that Adam Bloom has been appointed as Hall Supervisor with effect from 14th November 2016 and will be attending the Management Committee meeting this week.

4. Report of the Hall Management Committee Meeting held on 6 October 2016

60/16. The report of the Armstrong Hall Management Committee meeting held on 6th October 2016 had been circulated.

5. Matters Arising

(a) Bakery Annexe

61/16. The Clerk reported that the asbestos has now been removed from the garage and store.

62/16. It was reported that a new group has come forward that are interested in renting the Bakery Annexe and this option is currently being explored.

63/16. It was proposed by Clive Parkinson, seconded by Maggie Tyrrell and unanimously agreed that the report of 6th October 2016 is adopted.

6. Update on Redevelopment Project Phase 1 and Consider any Urgent Matters

(a) Fundraising Update

64/16. The Clerk updated members with the fundraising total which now stands at £65,103. Since the last meeting two fundraising events have been held, the Roger Huckle concert with members of Bristol Ensemble made a net profit of £388 and the Young Musicians Concert held last Saturday afternoon raised £298. The next event will be held on Friday 18th November, when Three Men's Company will be performing 'Just a Song at Twilight'.

(b) Transfer of Assets from ACT

65/16. The Clerk informed members that she has been liaising with Adrian Dennis, one of the co-founders of Arts and Community in Thornbury (ACT) regarding the closing down of their charity and transfer of its assets. As the Armstrong Hall Charity is a suitable recipient for their funds she has drafted a letter addressed to ACT which was tabled for members' approval giving assurances that any assets from ACT transferred to the Armstrong Hall Trust are ring fenced for the capital redevelopment of the hall complex and specifically related to works that will provide improved facilities for the arts.

66/16. It was proposed by Clive Parkinson, seconded by Matthew Stringer and unanimously agreed that the letter, without alteration, is sent to ACT.

The meeting closed at 7.20 pm.