

Minutes of the Meeting of the Armstrong Hall Charitable Trust
Held on 30th August 2016
In the Council Chamber at the Town Hall

Present: Helen Harrison (Chairman)
Alan Carman
Gail Whitehead
Guy Rawlinson
Shirley Holloway
Pam Shipp
Maggie Tyrrell
Angela Symonds
Vincent Costello
Bob Griffin
Clive Parkinson
Matthew Stringer
Clare Fardell
Lesley Tuck

Clare Nelmes (Clerk to the Trust)
Sandra Richardson (Deputy Clerk to the Trust)
Mary Sealey (Administrator)

1. Apologies for Absence:

None received.

Absent:

Benj Emmerson
Martin Trueman

2. Consider and Approve the Minutes of the Trust held on 14 June 2016

40/16. The minutes of the Armstrong Hall Charitable Trust meeting held on 14th June 2016 were proposed as a correct record by Clive Parkinson, seconded by Alan Carman and signed as a correct record by the Chairman.

3. Matters Arising

(a) The Redevelopment Project Phase 1

41/16. Shirley Holloway referred to minute reference 35/16 when she had requested an item on the next Finance and Policy Committee agenda and this had not been on the July agenda. The Clerk stated that this will be discussed by the Hall Management Committee this week before taking to Council.

4. Report of the Hall Management Committee Meeting held on 16 June 2016

42/16. The report of the Armstrong Hall Management Committee meeting held on 16th June 2016 was presented by the Chairman, Shirley Holloway.

43/16. It was proposed by Shirley Holloway, seconded by Clive Parkinson and unanimously agreed that the report of 16th June 2016 is adopted.

5. Matters Arising

There were no matters arising.

6. To Consider and Approve the Armstrong Hall End of Year Accounts

44/16. The accounts for year ended 31st March 2016 had been circulated to members and will be considered at the Armstrong Hall Management meeting to be held on 1st September 2016.

7. Redevelopment Project Phase 1

45/16. The Clerk reported that she had met with Shirley Holloway, Maggie Tyrrell and Clive Parkinson to discuss the redevelopment project and they will be reporting to the Hall Management Committee meeting to be held on 1st September. It was agreed that a lot of work on business plans etc needs to be done before any bids for funding can be made and this is not likely to be before the New Year.

8. Future Timing of Trust Meetings

46/16. The Clerk suggested that future Trust meetings are held prior to Council meetings, commencing at 7.00 pm in order to shorten the length of the working day for staff. This was proposed by Guy Rawlinson, seconded by Matthew Stringer and unanimously agreed.